

**JAWAHAR NAVODAYA VIDYALAYA BALEHONNUR, CHIKKAMAGALURU DIST.  
KARNATAKA. STATE-577112 PH NO : 08266-250604  
TENDER NOTIFICATION FORM-2018-19**

RE F NO. JNVB/2018-19/

DATE:

To

M/S \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SUB:- TENDER FORM FOR THE SUPPLY OF \_\_\_\_\_**

Sealed tenders for the articles shown in the attached list are invited by the under signed up to 4.00 P.M. on or before 24.04.2018. Duly Filled in tender forms should be sent in strong sealed cover marked as tender for the supply of \_\_\_\_\_ **The tender opening date is on 25.04.2018 at 11.00 AM in the Principal's Chamber.**

01. The tender shall be submitted according to the terms and conditions specified in paragraphs 3 to 14.
02. **"The quoted rates should include VAT, excise duty, sales tax, Freight Charges OR any other tax liable in respect of the supplies"** The Vidyalaya shall not be liable to pay any tax freight etc, which has been stipulated in the tender. In order to accept of the tender, as per government rules, Samples of the items (for checking quality) is to be attached, with the forms wherever necessary.
03. There should **not be any over writing or correction** in the tender form. once filled, if a figure is to be amended, it should be neatly scored out. The revised figure shall be Written above and the same be attested with full signature of party with date along with the application. **The following documents are to be attached . Certificate about Registration of firm with VAT and TIN Number given by Govt.**
04. The under signed does not bind himself to accept the lowest rate alone quoted in tender as quality is important and also reserves the right to accept the tender in whole or in the part i.e., with respect to all articles mentioned in the attached list or in respect of any one or more than one articles specified as the PAC committee may decide it.
05. On acceptance of the tender, it will become a contract for one year as Term specified .
06. The contractor whose tender is considered, **shall pay an Earnest Money Deposit(EMD)** according to the items (**Demand Draft drawn in Favour of Principal, Jawahar Navodaya Vidyalaya, Balehonnur**) along with the tender which shall be adjusted towards SDM money in the event of tender accepted, otherwise it will be refunded. **The Tenderer is to submit the samples of the items otherwise tender will be rejected.**
07. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance from the undersigned, the institution shall be at liberty to purchase the articles from the open market and the difference of price will be adjusted in the SDM / EMD amount. The SDM amount should be deposited before start of the supply of the materials.

Particulars	EMD	SDM	Particulars	EMD	SDM
Provision	5000	30000	Tie & Belts	1000	2000
Vegetable	5000	15000	Sweaters	1000	2000
Fruits	1000	4000	Chappals & Socks	1000	4000
Coconut	1000	2000	Shoes	2000	5000
Bakery items	1000	4000	Stationery	1000	2000
Chicken & Egg	1000	4000	Medicines	1000	2000
Uniform Cloth	1000	5000	Paints	1000	5000
Uniform Stitching	1000	2000	Painting Works	1000	4000

Signature of Tenderer

T-Shirts	1000	4000	Electricals Goods	1000	4000
Track Suit	1000	4000	Lab Equipments	1000	5000
Sports Items	3000	4000	AMC for computers	1000	5000
Bedding Items	1000	4000	AMC for Xerox Machine	1000	3000
School Bag	1000	2000	Furniture	2000	4000

- 08 In case, purchase of such items the amount excess to the security deposit the contractor shall be liable to pay this amount additionally otherwise his future tender form will not be considered
09. Order of articles supplied would be subjected to an inspection by the undersigned or his respective verification committee members to compare and verify. If the articles supplied are not according to approved samples or do not confirm to the quality prescribed then items will be rejected.
10. The rate quoted by the contractor shall hold good for the academic or the year (2018-19) or specified term .
11. The amount of the security deposit may be retained by the Vidyalaya up to 31/03/2019. .
- 12.. Tender which do not comply with the above conditions are liable to be rejected and the contractor has no claim over it under any circumstances .
13. 10% of the total cost of the goods will be kept as Security deposit in the office of Vidyalaya which will be returned on 31/03/2018. **Correspondence Bank A/C No & IFSC Code should be given**, If the rates accepted by the PAC for payment through NEFT/RTGS.
14. Items should be supplied to our Vidyalaya on their own cost.
15. The Vidyalaya Administration has the right to take the final decision in the interest of the Vidyalaya and Govt. of India.
- The above instructions are to be read properly and signed by the contractor / suppliers on the agreement as the case may be.

ALL THE ABOVE CONDITIONS ARE ACCEPTED BY ME

PLACE:

DATE:

Name & signature of Tenderer  
WITH SEAL OF THE FIRM/SHOP

**WITNESS.1**

NAME : .....

ADDRESS: .....


OCCUPATION : .....

**WITNESS.2**

NAME : .....

ADDRESS : .....

OCCUPATION :- .....

  
**PRINCIPAL**  
Principal / PRINCIPAL  
Jawahar Navodaya Vidyalaya  
बालेहोन्नूर देवगडु / BALEHONNUR, DEWAGODU (Po)  
चिक्कमगलूर / CHIKMAGALUR(Dist.)

Signature of Tenderer

I/We, \_\_\_\_\_ ( Name of the bidder party/ Person/Supplier) have read/gone through all the terms & conditions, enlisted above form SI No. 1 to 14 and fully agree to comply with the same and to participate in the bidding for the supply of \_\_\_\_\_ (Items/articles to the Jawahar Navodaya vidyalaya, Balehonnur, Koppa Ta, Chikkamgalur Dist., Karnataka for the year 2018-19. Accordingly I/We hereby submit my/our competitive rates/quotation along with a **demand draft bearing No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn in favour of the Principal, Jawahar Navodaya Vidyalaya, Balehonnur** on Canara Bank, Balehonnur Branch towards EMD and other required documents in a sealed cover for your consideration.

I / We have NOT included /incorporated any terms OR conditions as our own and shall NOT insist to accept any of our terms conditions till the expiry of contract and the decisions(s), taken by you in regards to my/our quotations / rates will be accepted by me / us.

My name / the name of my / our firm has NOT been black – listed by any of the Governmental or Government aides Agency / department, Public Section Undertakings and Cooperative Societies etc.In Case it is proved otherwise, the Principal, JNV, Balehonnur, will be at liberty to cancel the tender / quotation / contract instantly without any notice to me / us and also can proceed with other administrative / legal action (s), as deemed fit.

Further, I / We have read the terms and conditions mentions above and accept the same in Toto. In case of acceptance of my tender I / We shall deposit Security Deposit (less EMD) already attached with our quotation), shall sign the contract agreement in Documents Paper (Bond Paper) worth Rs 100/- and shall ensure timely supply of materials as per the approved specifications and your requirement during the contract period.

Signature of the Tenderer / Bidder  
With date seal of the firm

Place :

Date :

PHONE Nos. \_\_\_\_\_

Fax No. \_\_\_\_\_

E- Mail \_\_\_\_\_

**Witness -I** Name –

Address -

Occupation -

**Witness -II** Name –

Address -

Occupation -

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Signature of Tenderer

**JAWAHAR NAVODAYA VIDYALAYA, BALEHONNUR, DIST – CHIKKAMAGALURU  
CHECK LIST FOR THE TENDER FOR THE YEAR 2018-19**

SL.NO	PARTICULARS	REMARKS									
1.	Name of the Proprietor										
2	Name of the firm										
3	Full Address of the firm with PIN code	<p>.....</p> <p>.....</p> <p>.....</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">P</td> <td style="width: 15%;">I</td> <td style="width: 15%;">N</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	P	I	N						
P	I	N									
4	Contact No. with STD Code and Mobile No.	Tele No. .... Mob. No. ....									
5	Firm Registration Certificate No. and Valid Up to with No. (Enclose copy)	Reg No. : ..... Valid up to : .....									
6	Income Tax / PAN No. (Enclose Copy)	PAN No. : .....									
7	Sales Tax / VAT No (Enclose Copy)	TAX No. : .....									
8	Details of EMD	Rs. .... D. D. No. .... Date : ..... Bank Name : .....									
9	Firm Bank A/c No. (Enclose Pass Book Copy)	YES / NO									
10	Tender Form Terms and Condition (Signed copy should be enclosed – 4 pages)	YES / NO									
11	Rate List (Filled in all respect & signed with Firm Rubber Stamp should be enclosed (Please don't make any corrections / overwriting)	YES / NO									
12	Experience in Tender (copy of supply order / Contract Agreement may be enclosed)	YES / NO									

Signature of Tendered  
Affix Firm Address Seal